



***Board of Governors***

**Meeting**

**June 8, 2018**

**Ayamdigut Boardroom**

**Present:** Carol Geddes (Interim Chair), Piers McDonald (Chancellor), Mary Samolczyk, Chris Milner, Eric Jun Hyeock Kim, John Burdek, John Phelps, Karen Barnes (President)

**Staff:** Michael Hale (Chief Administrative Officer), Bronwyn Hancock (Associate VP Research Development) Lacia Kinnear (Director of Governance and Strategic Initiatives), Maggie Dumkee (Dean, Applied Science & Management), Andrew Richardson (Dean, Applied Arts Division), Kelly Proudfoot (Advancement Manager), Erin Symington (Executive Assistant)

**Regrets:** Vera Holmes, Julia Salo, Judy Gingell, Karen Harker (VP Academic & Student Services), Clint Sawicki (Associate VP, Research Administration)

**Guests:** Mark Evered (Former President, UFV), Ernie Prokopchuk (Newly elected Staff Rep of the Board of Governors)

**REVIEW AGENDA**      **MOVED by Shawn Allen, SECONDED by Mary Samolczyk to approve the agenda as presented. CARRIED.**

**REVIEW MINUTES OF February 2, 2018**      **MOVED by Shawn Allen, SECONDED by Eric Jun Hyeok Kim to approve the minutes from April 20<sup>th</sup>, 2018 as presented. CARRIED.**

**BUSINESS ARISING**

- Kelly Proudfoot will attend today's meeting to give a presentation to the Board on the Yukon College Foundation

**REPORT FROM FARC**      Chris Milner provided an update on the FARC meeting held June 8, 2018.

Interim Variance Report

The Interim financial results for July 2017 to April 2018 were provided in the FARC package for review.

Accounts Receivable Collections Update

A report on the ageing of accounts receivable was provided in the FARC package for review.

Parameters/Mandate for Student Housing

With increases in student housing pressure, primarily from increase in International students, the College set out to identify potential private-sector partners through a recent Expression of Interest.

A proposed mandate for lease negotiations with 360 Design Build (KZA) was provided in the meeting package.

**MOVED by Mary Samolczyk, SECONDED by Eric Jun Hyeok Kim that the Board of Governors approve the proposed student housing mandate with 360 Design Build (KZA) as presented. CARRIED.**

Risk Assessment: Oil to Plastics

Risk assessment is a standing item on the FARC agenda.

A risk assessment was conducted on the Plastic-to-Oil machine that was developed with CCI and went missing while being stored in the Unites States.

**REPORT FROM  
GOVERNANCE  
COMMITTEE**

Karen Barnes provided an update on the Governance meeting held on June 8<sup>th</sup>, 2018.

Board Evaluation Results

The Board of Governors Evaluation Results will be discussed during the In Camera session.

The Board Chair Evaluation was not completed this year as the Chair resigned part way through the year.

The President's Evaluation has been deferred to the September meeting/.

**Action Item:**

EA to add President Evaluation to the Governance and Board meeting agendas for September 2018.

Purpose/Objects & Autonomy

Mark Evered, former President of UFV attended the meeting to discuss Institutional Autonomy with the Governance Committee.

**HR COMMITTEE**

The President proposed that the Board of Governors discuss the option of forming a new committee of the Board to address issues related to Human Resources. Many university boards have established Human Resource Committees.

**Action Item:**

Governance Committee to discuss creating a Human Resource Committee further and bring forward to the Board a draft terms of reference to review.

**OH&S REPORT**

The May 2018 and year to date statistics on OH&S were presented to the Board by Michael Hale and were provided in the June board package.

*10:53 Piers McDonald left the meeting*

**SUMMARY OF MOTIONS**

A summary of Board motions from July 2017 to June 2018 was provided for information, as well as motions and resolutions made by the Governing Councils.

**REVIEW ANNUAL PLANNING CYCLE 2018/2019**

The Board of Governors reviewed the annual planning cycle for the coming year to familiarize themselves with items to be expected at each of the meetings for 2018/19.

- There were no recommended revisions

**PRESIDENTS WORKPLAN 2017/2018 – END OF YEAR REVIEW**

A presentation summarizing the Senior Executive Committee final workplans for 2017-18 was presented by the President. The summary workplan presentation was provided to the Board in their June meeting package.

*11:21am Bronwyn Hancock joined the meeting*

**MARK EVERED, FORMER PRESIDENT UNIVERSITY OF THE FRASER VALLEY**

Former President of University of the Fraser Valley, Mark Evered joined the meeting and spoke to the Board on the following areas:

1. Experience bringing together College and University programs as one University - lessons learned, tips for us going into the transition.
  - First step is always getting consensus that the values and principles approved by Senate and the Board are driving all plans and decisions

- Strategic Enrollment Management Plan – Set out realistic goals/targets and figure out how to achieve them
- Find mechanisms to celebrate the legacy of the Institution
  - Be sensitive to people who have worked so hard to get the College where it is today
  - Identify what the values and principles are that characterize the vision of the institution moving forward
- Take full advantage of research and scholarly work
- Find ways to involve everyone in the transition process including staff to ensure that everyone is part of the conversation
- Be hybrid in all ways and promote collaboration between trades and technologies
- The institution is coming up on the last academic year as “Yukon College” – is there a way that this landmark should be recognized?

*11:57am Piers McDonald joined the meeting*

2. Challenges and opportunities of having a single union
3. Experience with First Nation engagement while at UFV and TRU
4. Thoughts on autonomy and ideas for structures that will help us going forward
  - With a bicameral structure – Board members experienced a loss of power and stipend
  - Joint Governance Committee (Senate & Board) – used as a buffer and a place to have a conversation offside
  - Joint Board and Senate Retreats – to share everyone's points and perspectives
  - Committee meetings are educational opportunities for everyone

*1:16pm Mary Samolczyk left the meeting*

**DRAFT  
LEGISLATION  
CONSULTATION**

YG has provided a draft document outlining options for Legislation for Yukon University which was provided in the June meeting package for review.

This document will go to the Cabinet Committee on Legislation for approval. The Department of Education will begin consultation in the fall of 2018 on the development of the new Yukon University Act.

The Board was asked to review and provide comments/concerns or suggested additions.

Suggestions included:

- Looking into who in the department will be doing the consultation exactly and if there is an opportunity to partnership
- Include a response back from the Board to be included in the consultation process (not be a bystander)
- Not only consulted through the legislative drafting process but included – have someone at the table (College employee, hired expert)
- Hire policy expert to create a policy paper to articulate the key points that the College wants to get across
- The College will have more knowledge about the details that the Department of Education
- The Governance Committee has been discussing the details of University Act legislation of different institutions across Canada and what has and has not worked

**Action Item:**

Board Members to review the draft Yukon University Legislation document and provide any additional comments/concerns to Lacia Kinnear

**NEW PROGRAM  
PROPOSAL –  
STAGE 2 BBA &  
ETO**

The New Degree Program Proposal - Stage 2 documents were provided in the meeting package for two new programs:

- Bachelor of Business Administration (BBA)
- Educational Support Program (ETO)

Margaret Dumkee and Andrew Richardson attended the meeting to speak to the financial viability of the programs and answer questions from Board Members.

**MOVED by John Phelps, SECONDED by Eric Jun Hyeok Kim that the Board of Governors approve the Bachelor of Business Administration Program Stage 2 Proposal as presented and recommended by Academic Council. CARRIED.**

*2:42pm Mary Samolczyk joined the meeting*

**MOVED by John Phelps, SECONDED by Chris Milner that the Board of Governors approve the Education Support Program Program Stage 2 Proposal as presented and recommended by Academic Council. CARRIED.**

**YUKON COLLEGE  
FOUNDATION**

Kelly Proudfoot attended the meeting to do a PowerPoint presentation to the the Board on the Yukon College Foundation. The presentation was also provided in the meeting package.

**STAFF REPORTS**

The President, Vice President Academic, Associate Vice President's of Research, CAO, and Director of Governance and Strategic Initiatives provided staff reports on recent activities. All the staff reports were provided in the Board package for review.

**PROGRAM  
EVALUATIONS**

Briefing notes summarizing the recommendations from program evaluation reports were provided in the meeting package for review. The full reports were also provided. The evaluations were completed for the following areas:

- Yukon Research Centre (YRC)
- Centre for Northern Innovation & Mining (CNIM)
- Cold Climate Innovation (CCI)
- Northern Institute of Social Justice (NISJ)

**AGENDA ITEMS  
FOR NEXT  
MEETING**

Board members are requested to provide input for additional Agenda items that are not already in the Annual Planning Cycle. Item(s) suggested from last Board meeting and added to future Board agendas is/are as follows:

- Orientation for new Board members

- Highlights and updates on YRC, CNIM, CCI, and NISJ – bring back as an agenda item to the next meeting in September

**IN CAMERA**                      The Board evaluation results were discussed

**ADJOURNMENT**                Meeting was adjourned at 3:30pm

**SUMMARY OF ACTION ITEMS:**

**Action Items:**

- EA to add President Evaluation to the Board meeting agenda for September 2018.
- The Governance Committee to discuss creating a Human Resource Committee further and bring forward to the Board a draft terms of reference to review.
- Board Members to review the draft Yukon University Legislation document and provide any additional comments/concerns to Lacia Kinnear by the end of the weekend.