



Board of Governors

Meeting

February 2, 2018

Ayamdigut Boardroom

Present: Paul Flaherty (Chair), Piers McDonald (Chancellor), Vera Holmes (Vice Chair), Mike Burke, Shawn Allen, Mary Samolczyk, Judy Gingell, Carol Geddes (Vice Chair), Chris Milner, Eric Jun Hyeock Kim, Karen Barnes (President)

Staff: Michael Hale (Chief Administrative Officer), Lacia Kinnear (Director of Governance and Strategic Initiatives), Erin Symington (Executive Assistant), Colleen Wirth (Director, Student Infrastructure Support)

Regrets: Julia Salo, Karen Harker (VP Academic & Student Services), Clint Sawicki (Associate VP, Research Administration), Bronwyn Hancock (Associate VP Research Development)

Guests: Mike Mahon (President, University of Lethbridge & Board Chair of Universities Canada)

REVIEW AGENDA **MOVED** by Vera Holmes, **SECONDED** by Chris Milner to approve the agenda as presented. **CARRIED.**

REVIEW MINUTES OF December 9, 2017 **MOVED** by Mary Samolczyk, **SECONDED** by Shawn Allen to approve the minutes from December 9, 2017 as presented. **CARRIED.**

BUSINESS ARISING

- President will reach out to former president Mark Evered about speaking to the Board at a future meeting
- Changes to the OH&S report will be presented during the meeting
- Results of interim evaluation will be reported on by the Chair of the Governance Committee

PRESIDENT, UNIVERSITY OF LETHBRIDGE MIKE MAHON & CHAIR OF Mike Mahon attended the meeting and presented to the Board on the importance of having a clear plan for designing a University and the important role of Universities in communities.

Mike clarified that having a clear strategic plan includes the

UNIVERSITIES CANADA

following:

- Strong mission, vision, and values
- Commitment to academic freedom
- Accountability through appropriate governance
- Building the University for the future
- Community engagement and participation now and forever
- Indigenous governance
- Meeting membership requirements for Universities Canada

The important role of Universities in communities

Diversity is so important

Regional universities

- Serve respective regions
- Engage in comprehensive research

University and College

- One institution that supports the two
- The development of a University brings great opportunity to a community
- Collaboration is so important
- Every university-college relationship should be based upon the needs of students, region, and provinces/territory

Economic Development

- Universities are major drivers of their economies
- Major employers
- Attract talent to region – major benefit to the community
- Alumni become catalyst for economic development – Activities of the University driving the economy
- Support to existing regional industry

****Yukon University is in an excellent position to promote itself as a destination university****

Working with First Nations, Metis, Inuit (FNMI - The U of L story)

- Long standing relationships
- Located near significant FNMI populations
- Increased enrollment
- Researchers working with FNMI groups to address issues

- facing communities
- Commitment to Truth & Reconciliation

Natural Resources

- Geography plays an important role in research, teaching and innovation areas of focus pertaining to natural resources
- Resource development is a critical driver of regional economies
- Research helps to inform best practices – development and environmental protection
- High quality research

Focused research agenda leads to excellence

- Pick some champions in order to develop areas of excellence that the University will be known for
- Focused areas for research is so important to the evolution of the University
- Hire well and support those that show there is something really there to focus on

Internationalization

- Faculty will come from all around the world
- Internationalization will help diversify the institution and the economy
- Regional universities are key gateways to bring our world to our communities
- Regional universities can better connect with regions of priority countries
- Expertise at universities can and do play a key role in providing knowledge to developing countries

Infrastructure

- Infrastructure is key to attracting bright minds to the communities we serve

Sports, Arts, and culture – Building a campus and a community

- Notion of partnership with the City is important
- University can have a significant impact on the community
- Attention to student life and student engagement is vital to recruiting and retaining students
- Look at all opportunities from a collaborative partnership

perspective

Playing a larger role

- Infrastructure investments at regional comprehensive universities are investments in the region

Universities Canada – Membership Criteria

Mike presented to the Board the criteria to become a member of Universities Canada.

Action Item:

- EA to email out all of Mike Mahon’s PowerPoint presentations to the Board

12:00pm Mary Samolczyk left the meeting

REPORT FROM FARC

Chris Milner provided an update on the FARC meeting held February 1st, 2018.

Review preliminary budget for 2018-2019

The draft budget for 2018-19 was reviewed by FARC and provided to the Board in the meeting package for review.

University Transition Budget Update

The revised university transition budget for 2018-19 was reviewed by FARC and provided to the Board in the meeting package for review.

2017 Management Board Submission Update

At the request of Yukon Government, the College is not putting forward any capital funding requests for the current year.

This request reflects both the current fiscal realities of the Yukon Government and the ongoing request for university funding.

Management Response to Management Letter from 2016-2017

The management letter was reviewed by management and a response was sent to the auditors, and was provided to FARC for information.

IT Security Audit Update

Karen Barnes explained that an initial IT vulnerability audit has been completed. The results of the audit were provided in the meeting package for FARC to review.

All recommended action points from this audit have been addressed and completed.

Katie Tuck (IT Manager) will be attending the April FARC meeting to provide further information with regards to the approach to be taken to mitigate risk moving forward for the College

Risk Management

The College has been working with the Yukon Government on developing a university transition budget. While discussions continue on a longer term budget, a budget for 18-19 was submitted at the request of the Minister.

The revised funding levels being sought for 18-19 will be sufficient to stay on track with advancement of specific degrees.

Policy Grievance update

Michael Hale clarified that the policy grievance around Supplemental Benefits has been resolved. Only legal costs will be required.

Other:

Additional discussion was had around the issue of student housing and different prospects that may be worth exploring

A discussion item will be added at the next FARC meeting with the results of the recent RFP about campus housing development options

REPORT FROM GOVERNANCE COMMITTEE

Vera Holmes provided an update on the Governance meeting held January 11th & February 2nd.

Board Competency Matrix Review

The updated Board Competency Matrix was provided in the Governance and Board meeting package for review.

Discussion items included:

- Gaps in the current matrix should be identified for all the upcoming vacancies
- Current First Nation Rep vacancy was advertised through CYFN in December but there were no nominations made. CYFN has just sent out another advertisement in January.
- Upcoming Member at large vacancy has been communicated to Yukon Government and an advertisement has just gone out in January.
- Upcoming Community Campus Rep vacancy notification letter has been mailed to the Community Campus Chairs asking them to advertise the vacancy to their Committee members for the opportunity to apply
- Will be advantageous to have someone who can fill the gap in the legal field in the matrix

Revised BOG-17 Board Member Selection Process

A revised version of Policy BOG-17 Board Member Selection Process was brought forward for the Governance Committee to review. The official appointment process that was agreed upon with the Minister of Education was also provided.

Recommended changes to the Policy included:

- Removing the detailed appointment process in the policy and inserting an overall statement that the process will be reviewed annually and agreed upon by Government.
- Add the official appointment process as a reference document at the end of the Policy after the Board matrix

No objections to the recommended changes were made by the Board

MOVED by Vera Holmes, SECONDED by Carol Geddes that the Board of Governors approve the recommended changes to Policy BOG-17 Board Member Selection Process as presented. CARRIED

Results of Interim Evaluation

Yukon College Board of Governors have completed an interim evaluation questionnaire that assesses their own contribution as well as the Board as a whole. The Governance Committee reviewed the

evaluation results and identified recommendations it wanted to raise with the Board.

The Board agreed there is value in the feedback and to continue doing both the interim and year end evaluations.

Broad Board & Senate Powers

The final Board and Senate powers that were agreed upon at the Governance meeting on January 11th were brought forward to the Board for approval. The final documents were provided in the meeting package for review.

**MOVED by Vera Holmes, SECONDED by Carol Geddes that the Board approve the Broad Board and Senate Powers as presented to be recommended to Yukon Government.
CARRIED**

Revisit University Objects & Powers

Tabled until March 8th Governance meeting

Mike Mahon, President University of Lethbridge

President Mike Mahon gave a powerpoint presentation to the Governance Committee on University Governance.

OH&S REPORT

The December 2017 and year to date statistics on OH&S were presented to the Board by Michael Hale and were provided in the February board package.

Action items:

- CAO to get definition on injury/ illness category for next meeting in April

PRESENTATION ON MID-POINT WORK PLAN RESULTS

As per the Board's annual planning cycle, the President presented the mid-point results of the 2017-18 workplan. The presentation was provided in the meeting package for review.

STUDENT SURVEY RESULTS

Institutional Researcher Dawn Macdonald presented the results of the 2017-18 Student Survey.

The results of the survey are shared with Yukon College staff.

**STRATEGIC
PERFORMANCE
INDICATOR
UPDATE**

Institutional Researcher Dawn Macdonald presented the results of the Strategic Performance Indicators as related to the 2016-21 Strategic Plan.

2:40pm Mary Samolczyk joined the meeting

**DETERMINE
CICAN
CONFERENCE
ATTENDEES**

At the last Board meeting it was suggested that Board members who have not yet attended the annual CICA Conference to contact the Board Chair if they are interested in going.

The conference takes place from Apr 29, 2018 - May 2, 2018 in Victoria, BC

The following Board members have expressed interest in attending:

- Vera Holmes
- Judy Gingell
- Carol Geddes

STAFF REPORTS

The President, CAO, and Director of Governance and Strategic Initiatives provided staff reports on recent activities. All the staff reports were provided in the Board package for review.

The Board Chair provided a brief verbal report.

**BOARD MEETING
DATES 2018-2019**

Proposed dates for Board and Committee meetings were brought forward to the Board for review and approval. It was agreed to the following for 2018-19:

- September 13th-14th (Thur/Fri)
- October 12th-13th (Fri/Sat) – Board Retreat
- November FARC meeting – Date TBD
- December 7th-8th (Fri/Sat) – Joint CCC meeting (Staff Christmas party likely on Dec 8th but will be confirmed at a later date)
- February 14th & February 15th (Thu/Fri)
- April 5th-6th (Fri/Sat)

Convocation on FRIDAY, May 17th

- June 6th-7th (Thu/Fri)

If there are no objections from the Board to this proposed schedule received via email by the Presidents office in the next week the schedule will be considered approved.

- It was noted Feb 14th is Valentines Day
- For the April 6 & 7 2018 meeting the Board agreed to move it to April 19th & 20th

Action Item:

EA to email out new proposed dates for April 2018 meeting and February 2019 meeting to Board members

**AGENDA ITEMS
FOR NEXT
MEETING**

Board members are requested to provide input for additional Agenda items that are not already in the Annual Planning Cycle.

Item(s) suggested from last Board meeting and added to future Board agendas is/are as follows:

- Student life - what Yukon College is already doing and possible new partnerships
- Have new HR Director present on a “People Plan”
- Indigenous governance – Conference in March 2018
- Aboriginal languages – Revitalization as a community effort

**CCC – WCC
APPOINTMENT**

As per the College Act, proposed Community Campus Committee (CCC) members are required to be officially appointed to the CCC by the Board of Governors.

There was 1 proposed appointments to the Teslin CCC for the Board to consider.

MOVED by Vera Holmes , SECONDED by Shawn Allen that the Board of Governors appoint the proposed member to the Teslin Community Campus Committee as presented. CARRIED.

**IN CAMERA
SESSION**

MOVED by Judy Gingell , SECONDED by Carol Geddes to commence in camera session at 3:01pm. CARRIED.

MOVED by Vera Holmes, SECONDED by Mike Burke to close in camera session at 3:07pm. CARRIED.

MOVED by Carol Geddes, SECONDED by Judy Gingell to reappoint Piers McDonald as the Chancellor for another two year term beginning in September 2018. CARRIED.

**INNOVATION
COMMONS TOUR**

The Board of Governors joined Colleen Wirth for a tour of the newly renovated Innovation Commons.

ADJOURNMENT

Meeting was adjourned at 4:00pm

SUMMARY OF ACTION ITEMS:

Action Items:

- EA to email out all of Mike Mahon's PowerPoint presentations to the Board
- CAO to get definition on injury/ illness category for next meeting in April
- EA to email out new proposed dates for April 2018 meeting and February 2019 meeting to Board members