

Meeting Minutes

Present: David Morrison (Chair), Alser Sugasawa, Carol Geddes, Chris Milner, Christine Mahar, Erica Bourdon, Jason Bilsky, James Allen, Jennifer Harkes, Joel Cubley, Judy Gingell, Kathleen Van Bibber, Lesley Brown, Mark Wedge, Pearl Callaghan, Tom Ullyett, Vera Holmes

Regrets: n/a

Staff: Maggie Matear, Blake Buckle, Robin Bradasch, Janet Welch, Shelagh Rowles, Bronwyn Hancock, Irina Bogachek (Recorder)

Guests: Inga Petri (Strategic Moves), Jocelyn Joe-Strack (Research Chair, Indigenous Knowledge, YukonU Research Centre)

Mark Wedge provided an opening moment of reflection

DECLARATION OF CONFLICT OF INTEREST	None
AGENDA	MOVED by Carol Geddes, SECONDED by Jason Bilsky that the Board of Governors approve the agenda as presented. CARRIED.
CONSENT AGENDA ITEMS	MOVED by Carol Geddes, SECONDED by Jason Bilsky that the Board of Governors approve the items in the consent agenda as presented. CARRIED.

REPORT FROM BOARD CHAIR There was no report to provide.

REPORT FROM PRESIDENT President Lesley Brown provided a report that listed her key engagements, government meetings, and staffing changes over the last month. COVID update sparked a discussion about current mental health crisis across the territory and what is being done to support our students.

It was advised that the Community Campuses and Student Support Division work together to ensure our community students are well supported.

VICE-PRESIDENT'S REPORT

- a. VP Academic and Provost – written report.
- b. VP Finance and Administration – written report.
Challenged and risks will be discussed during the in-camera session.

No questions.

REPORT FROM FARC

The Chair of the Finance, Audit & Risk Committee Chris Milner provided an update from the meeting on January 14th, 2022:

- *Pension Plan Terms of Reference* – deferred to the next FACR meeting to allow for an additional review of language changes.
- *Policy BOG -15, Credit Program Tuition Fee Adjustment* – revision was initiated by the administration.
- *Year End Forecast & Interim Variance Report* and *YukonU's Reserve Fund Update* were provided by the VP Finance and Administration.

FARC requested a clearer presentation of the Year End Forecast that shows a balanced budget as approved by the Board.

FARC would like to see the budget presented as a balanced budget moving forward.

- *The following was approved by FARC* and is provided in the meeting package for approval by the Board:
 - *Science Building Cost Structure* (December 10th FARC Meeting).

FARC endorsed the \$41.6M option on the provision that progress toward funding supports be revisited in Spring 2022.

Contingencies for inflation were considered. Price risk tolerance is +/- 30%.

Indigenous approach to the design will be included as initially planned for. Robin Bradasch, AVP Indigenous Engagement and

Partnerships talked about what was being done to facilitate this.

- 2022/23 Tuition and Ancillary Fees.

The average tuition increase: from \$3,660/year (\$122/per credit) to \$4,050/year (\$135/per credit). A difference of \$390 annually for 1st and 2nd year courses and remain at the current rate of \$4,350 (\$145/per credit) for 3rd and 4th year courses.

Rationale for changes: (a) to move towards having the same rate for each year of study; (b) to have a fee structure that reflects our quality and commitment and that will allow us to invest more in student support.

Student support means both, academic (tutoring) and non-academic (including specialized counselling services for programs like IGD).

Changes to ancillary fees were made to align with the undergraduate tuition rate or an increase by 10% to match with the increase to first- and second-year tuition.

Office of the Registrar and the Development team are working together to provide additional financial support to students to mitigate the increase.

- 2022/23 YukonU Operating Budget.

This budget has been created in alignment with the Strategic Plan 2022-27.

Administration was tasked to schedule the first FARC meeting of the 2023 year in February for the handling of the budget to be in line with external timelines.

Plan for the surplus, as presented by the President: reserve fund, IT infrastructure and support, recruitment of consultants to support institutional growth.

There is an allowance for a collective bargaining increase. Inflation factor was not considered.

Capital Plan development is in plans.

- 2022/23 Board Budget.

Honorarium expenses have been budgeted for.

Having a policy for staff recognition expenses is important in order to keep the procedures consistent.

Chris prompted the following motions from the recent FARC meeting recommendations.

MOVED by Mark Wedge, SECONDED by Carol Geddes that the Board approves moving forward with the \$41.6M science building design. CARRIED

MOVED by Erica Bourdon, SECONDED by Tom Ulyett that the Board approves the 2022-23 Tuition and Ancillary Fees as presented. CARRIED

MOVED by Christine Mahar, SECONDED by Jason Bilsky that the Board approves the 2022-23 Yukon University Operating budget as presented. CARRIED.

MOVED by Jennifer Harkes, SECONDED by Erica Bourdon that the Board approves the 2022-23 Board Budget of \$210,350 as presented. CARRIED

REPORT FROM HR COMMITTEE The Chair of the Human Resources Committee, Tom Ullyett provided an update from the meeting on January 14th, 2022.

Tom provided an update on Administration's work on the following:

- *Updated Board Matrix* - administration was tasked to edit the matrix to better capture competencies as per the suggested model from the HR Director.
- *HR Metrics Dashboard* – proposal is coming to the HR Committee in April.
- *Training Plan* is in progress. Administration will prepare a report on the background and the status of the training plan for the April meeting.

Trika Macdonald - HR director on a 4-month contract, effective February 1st.

- *The following was approved by HR Committee* and is provided in the meeting package for approval by the Board:
 - Approval of President's Evaluation Objectives

Lesley presented the proposed evaluation objectives to the Board.

In camera discussion.

Tom prompted the following motion from the recent HR meeting recommendations.

MOVED by Mark Wedge, SECONDED by Erica Bourdon that the Board approves the President Evaluation Objectives for the 2021-2022 year, subject to suggestions. CARRIED

Action Items:

- HR Committee to confirm dates/deliverables for Academic & Research Plan, Strategic Enrolment

Management Plan, Campus Master Plan, Fundraising Plan (p.3, Institutional Planning Framework).

- Governance Committee to add to a policy how Board members can access each other's expertise and knowledge.
- Board Chair to follow-up with the President about one-on-one sessions and their deadlines.

REPORT FROM GOVERNANCE COMMITTEE

The Chair of the Governance Committee, Vera Holmes provided an update from the meeting on January 14th, 2022.

Vera provided an update on Administration's work on the following:

- *Emergency Executive Committee* meeting was called to approve the vaccine mandate.
- *The following was approved by the Governance Committee* and is provided in the meeting package for approval by the Board:
 - Approval of dissolution of Board Committee policies & Board Committee Terms of Reference Template.

The intention is to create a standardized template and to replace policies 6 and 13 with Guiding Principles.
 - Approval of revisions to Policies BOG-01, BOG-02, BOG-04, & BOG-16.

Vera prompted motions from the recent Governance meeting recommendations.

MOVED by Joel Cubley, SECONDED by Pearl Callaghan that the Board approves the Board Committee Terms of Reference template as presented. CARRIED.

MOVED by Jennifer Harkes, SECONDED by Tom Ulyett that the Board approves revisions to Policies BOG-01, BOG-02, BOG-04, & BOG-16 as presented. CARRIED.

**REPORT FROM INDIGENOUS
ADVISORY CIRCLE**

Deferred to the next Board meeting.

STRATEGIC PLAN

Inga Petri, Strategic Moves joined.

President Lesley Brown introduced the final draft.

It was recommended to define “indigenization” for the operational plans that will follow to support the Strategic Plan.

As Lesley advised, these plans are expected to be seen coming within a year.

MOVED by Carol Geddes, SECONDED by Christine Mahar that the Board approves the 2022-2027 Yukon University Strategic plan as presented. CARRIED.

**ACCOUNTABILITY
FRAMEWORK**

Shelagh Rowles, Executive Director of Continuing Studies provided an update on the Accountability Framework.

If this timetable is approved by YukonU and Yukon Government, the framework will be brought to the Board for discussion and approval in the fall 2022.

It was suggested to compare Boards’ and Management’s perspectives.

**COMMUNITY CAMPUS
COMMITTEE UPDATE**

Shelagh Rowles, Executive Director of Continuing Studies provided an update on the Community Campus Committees.

- Preparation to deliver the First Nations Arts Certificate in six communities in 2021-22.
- Trades training in Dawson City.
Both, Carpentry and Arts certificates brought in so much happiness in the Dawson community.
- Renewable Energy Training – Old Crow project.

- Teslin – cooperation with apprenticeship programs. This has been an ongoing conversation for a long time. What can we do to move forward with this? Blended education programs are essential, and the University is looking into this.

PRESIDENTIAL NUMBERING

Deferred to the next Board meeting.

**PRESENTATION ON
INDIGENIZATION, EDUCATION
AND POLICY**

Jocelyn Joe-Strack gave a presentation to the Board on Indigenization, Education and Policy.

Introduction of Jocelyn Joe-Strack by the President Lesley Brown.

Presentation highlights:

- Climate Action plan – rebuilding who we are as people; indigenous approach and western deliverables.
- Engagements in Yukon and outside, including Jocelyn’s appointment to David Suzuki’s foundation.
- Work with FNI department of YukonU to build a program for the Institute of Indigenous Self-Determination – research is in progress. A “whole person” approach to balance heart, body, mind and spirit.

Jocelyn had to disconnect earlier.

Board members stressed the importance of having Jocelyn back to continue the conversation and to also discuss the following:

Land use planning, traditional knowledge policy (not granting a degree without community engagement/cultural exposure), international perspective on what indigenous means.

FUTURE AGENDA ITEMS

No suggestions.

Board members were asked to send a note to the Chair or President if anything comes up.

INFORMATION ITEMS

- OH&S Inspection Schedule & Incidents
- Action Item Summary
- YukonU Media Releases

Question was raised whether the vaccine mandate applies to the Board members.

- It does for in-person Board meetings on campus.

IN CAMERA

MOVED by Erica Bourdon, SECONDED by Pearl Callaghan that the Board moves in camera. CARRIED.

Discussed: results of the Board Chair, Board, & Interim President Evaluations.

Board membership updates:

- Student representative's term is complete. Student Union is working to fill this position for the next 1-year term.
- Vera Holmes is stepping down as a Governance Committee chair.
- Tom Ulyett is stepping down as a member of FARC.
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Action item:

Governance Committee to fill the FARC vacancy.

Adjourned 12:58 pm

MOVED by Vera Holmes, SECONDED by Jennifer Harkes that the Board moves out of in camera and adjourn. CARRIED.